



## Individual Reservation Form

**TO:** [reservations@thedominican.carlton.be](mailto:reservations@thedominican.carlton.be)

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**TEL:** +32 2 203 0808

### AIJA

Name: \_\_\_\_\_

First name: \_\_\_\_\_

Arrival: 28/08/2018

Departure: 02/09/2018

**Single Deluxe room - at the special rate of:**

177 **EUR** per overnight stay  
this rate includes breakfast and excludes city tax of € 4.24

**Double Deluxe room - at the special rate of:**

204 **EUR** per overnight stay  
this rate includes breakfast and excludes city tax of € 4.24

The rates include services and VAT but exclude city tax of 4.24 EUR.

Rates are per night and per room.

**Please note that the reservation cut-off date is the 17/07/2018. All reservations made after that date will be subjected to availability and at the best available rate.**

### **Cancellation Policy:**

The individually made hotel room reservations can be cancelled free of charge, in writing (fax or email), until 72 hours prior to arrival. Afterwards the "hotel" will charge the incurred loss which corresponds to difference of the number of nights between start of the stay and possible re-booking of the room by a third party, the complete compensation note exceeding the entire stay booked. The policy will be stated on the hotel's booking form and on the hotel confirmation.

### **No Show**

When attendees are not showing up at the date booked, "no -show", the attendees will be charged the entire stay booked. Rooms are held until 10 am the day following the arrival date. Afterwards the room will be offered as freely available, without prior notice.

**THE DOMINICAN** Rue Léopold / Leopoldstraat 9 1000 Brussels Belgium Telephone +32 (0)2 203 08 08 Fax +32 (0)2 203 08 07  
info@thedominican.carlton.be www.thedominican.be

**CARLTON HOTEL BRUSSEL B.V.** BELGIE BRANCH Ondernemingsnr 876 479 231  
DEUTSCHE BANK 826-0006680-04 **BIC CODE** DEUTBE33 **IBAN CODE** BE10 8260 0066 8004 **BTW** BE0876.479.231  
**CARLTON HOTEL BRUSSEL B.V.** K.v.k. Utrecht 30207664 **BTW** NL0088.33.503.B09



### **Early departure**

In case of an early departure, the remaining night(s) may be charged to the individual attendee's credit card

### **Guarantee**

All room reservations must be guaranteed, with a valid credit card. Without a guarantee the room will be released at **4 pm** on the day of arrival.

### **Payment**

The full payment will be made by the individual attendee when checking-out of the "hotel". The hotel reception staff will ask a credit card imprint or cash deposit to guarantee the payment of all expenses upon arrival.

### **Arrival & departure**

The hotel's official arrival time (check-in) is 3PM (local time), the day of arrival. In the event of an early arrival (before the official check – in time), is recommended to pre-book, the latest 72 hours prior to arrival, the night before the actual stay to guarantee an available room upon arrival. Possible unexpected early arrivals will be provided a room upon availability, although an immediate availability cannot be guaranteed.

The hotel rooms have to be vacant again by noon (local time), the day of departure. In the event of a late liberated room the hotel can apply charges up to one additional night.

I wish to guarantee the room with the following credit card  AX  VI  EC/MC  DC

**Number:** \_\_\_\_\_ **expiry date.** \_\_\_\_\_

**Your name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Fax number:** \_\_\_\_\_

**Tel number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Please provide us with a copy of the front and back of your credit card.**

Please note that the above credit card will be charged (full stay) in case of guest no show, late cancellation and early departure.

**Signature cardholder:**

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